



The Council Of The Pharmaceutical Society Of Uganda

Our Ref: **0163/PSU/2020**

Your Ref:

Date: **16th November 2020**

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To all members of the Pharmaceutical Society of Uganda

NOTICE OF THE ANNUAL GENERAL MEETING OF THE PHARMACEUTICAL SOCIETY OF UGANDA 2020

As provided in the first schedule of the Pharmacy and drugs act, cap 280 of the laws of Uganda, all members of the Pharmaceutical society of Uganda are hereby informed of the Annual General Meeting to be held on the 18th of December 2020 at Imperial Royale hotel starting at 8am.

Due to the COVID-19 restrictions and guidelines the Annual General Meeting shall be virtual via zoom and physical attendance. A maximum of 200 persons on a first come first serve basis inclusive of council members will be present at the AGM physical venue. Physical voting by secret ballot for elective positions shall however take place at the AGM venue starting at 8:30 am till 3:00 pm and persons who turn up shall be eligible to partake of any meals and refreshments. Council advises members to come register, vote and then attend via zoom due to COVID-19 restrictions.

Agenda

1. Opening prayer and communication from the chair
2. Opening of voting for elective positions.
3. Presidential address.
4. Review of Minutes of the Annual general meeting 2019.
5. Presentation of the Auditor's report for the financial year ending 30th June 2020.
6. Presentation of the Treasurer's report 2020 and Council budget 2021/2022.
7. Presentation of Council's report 2020
8. Launch of the PSU research and production unit.
9. Appointment of auditors for the financial year ending 30th June 2021.
10. Discussion and consideration for adoption of the Auditor's report, Treasurer's report, Budget and Council report.
11. Closure of voting, tallying and declaration of results.
12. Closure of AGM

NB: Nominations for persons for the Secretary, Treasurer and Council positions commences on 16th November and closes on 1st December 2020 at the PSU offices front desk. Relevant documents for the meeting shall be availed to members at least **TWO** weeks before the AGM as stipulated in the law.

Thank you.

Yours faithfully,

Dr Opio Samuel Acuti
Secretary, Pharmaceutical Society of Uganda

