



# The Council Of The Pharmaceutical Society Of Uganda

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YEARS

Our Ref: 0242/PSU/2023

Your Ref:

Date: 4<sup>th</sup> August 2023

## **RULES & GUIDELINES FOR PSU ELECTIONS FOR THE YEAR 2023/2024**

**The Esteemed Members of the Pharmaceutical Society Of Uganda.**

### **SUBJECT: GUIDELINES FOR ELECTION OF PSU SECRETARY AND TREASURER.**

The list of candidates for Secretary and Treasurer will be published on the PSU website and disseminated to Members accordingly.

The election guidelines are as follows:

#### **Nominations**

1. The nominator **MUST** be a registered and fully paid up member of the Pharmaceutical Society of Uganda
2. The Nominee should be a registered and fully paid up member of the Pharmaceutical Society of Uganda
3. The Nominator nominates only one person for each post.
4. Nominations should be sent by email to [psupc@psu.or.ug](mailto:psupc@psu.or.ug) and copied to the [emmanuelhigenyi@gmail.com](mailto:emmanuelhigenyi@gmail.com) not later than 23:59 hours on August 20, 2023. The Subject line should be : **PSU NOMINATIONS 2023**
5. Nominations should be made on the nomination form that can be downloaded from the PSU website.

#### **Eligibility**

6. Voting is open to fully subscribed members of The PSU as per the membership list provided by the PSU Council.

### Campaigns

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7. Campaigns are open till 23:59 hours on the eve of the voting day
8. Candidates will be allowed three-minute address to the members present.
9. The use of slanderous or derogatory language by candidates or their agents or sympathizers or any member of the Society is discouraged, and depending on the gravity this may lead to penalties/disqualification
10. Influence peddling and intimidation of the EC members or the EC or a candidate or a voter is prohibited and will attract penalties/disqualification
11. Candidates or members with concerns or dissatisfaction regarding the electoral process should communicate to EC before or during the elections.

### Observers

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12. A candidate is limited to two observers.
13. A candidate will communicate the names of the observer(s) to the EC in writing (email, letter, SMS, WhatsApp) before voting commences.
14. An observer can be eligible to observe for more than one candidate if the candidates so assign.
15. Observers are not allowed to speak on behalf of the EC
16. Observers are expected to be at the polling centre throughout the voting until the time of declaration of results
17. Observers will be required to witness receipt and custody of ballot papers from the supplier, the dispatch and delivery of the ballot papers to the voting centre.
18. Observers will sign declarations immediately after counting and tallying

### Voting time

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19. Voting will be open at 8:30am (0800 hours) and close at 03:30 pm (15:30 hours) the same day.

### Voting method

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20. Voting will be by Secret Ballot.
21. A voter will be marked with indelible ink upon receipt of the ballot paper
22. The authorized mark of choice is either a Tick OR a Thumb print within the box for the candidate of choice.
23. Voters must follow instructions indicated on top of the ballot paper.

### Identification

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24. Before casting their vote, eligible voters will be identified using one of the following: Valid National Identity Card (Uganda) **OR** Valid PSU Identity Card.
25. All Members turning up to vote are requested to present the relevant identification as specified above.

### Obligations

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26. Members are requested, and are expected to exercise and maintain professionalism, self-control, and collegiality in the period leading to, during and after the elections.

### Election control and oversight

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27. The EC will confirm voter eligibility at the polling centre as per the voter register

28. The EC will preside over the entire election process

29. The EC will be responsible for declaration of results including any preliminary results



Dr. Emmanuel Higenyi  
Chairman, PSU Elections Committee

