



The Council Of The Pharmaceutical Society Of Uganda



Our Ref: 0380/PSU/2023

Your Ref:

Date: 22nd December 2023

Notice to Pharmacists and Pharmacy owners.

SUBJECT: GUIDANCE ON CHANGE OF SUPERVISING PHARMACIST AT THE PHARMACY.

In order to streamline changes at the pharmacy that is operating under supervision of a named registered pharmacist and in the interest of having a professional handover which is an aspect of securing the highest practicable standards in the practice of pharmacy, please take note of the guidance on change of supervising pharmacist.

All pharmacists and pharmacy owners are hereby notified that before changing from one pharmacist to another, the outgoing and incoming pharmacists must fill the PSU pharmacist changeover form.

The pharmacist changeover form has to be endorsed by the outgoing Pharmacist (if still alive and sound minded), incoming pharmacist and the managing director of the pharmacy.

The incoming pharmacist must fill a self inspection checklist and this has to be endorsed by the managing director of the pharmacy.

Upon filling changeover form and self inspection checklist, a certificate of practice for the incoming pharmacist must be obtained before notification for the change of pharmacist and return of the existing license is made to National Drug Authority.

Please note that drug molecules can be medicines or poisons and must be held and supplied under supervision of a registered pharmacist as required by the applicable law (National Drug Policy and Authority Act and Pharmacy and Drugs Act). No single day is the pharmacy or pharmacy owner allowed to operate a pharmacy by causing its opening to the public without supervision of a pharmacist. In the absence of a pharmacist, the pharmacy should be closed by the owner or the person having control of the premises until another pharmacist is secured.

Please find this guidance, changeover form and pharmacy self inspection checklists on the PSU website (www.psu.or.ug).

Thanks for your cooperation and support.

Per medicatum servium.
(With medicines We serve)

Dr. Lutoti Stephen
Secretary, Pharmaceutical Society of Uganda



Cc: General Secretary, Uganda Pharmacy Owners Association