



The Council Of The Pharmaceutical Society Of Uganda



Our Ref: 0227/PSU/2024

Your Ref:

Date: 26th August 2024

RULES & GUIDELINES - FOR PSU ELECTIONS FOR THE YEAR 2024-2025

The Esteemed Members of the Pharmaceutical Society Of Uganda.

SUBJECT: GUIDELINES FOR ELECTION OF COUNCIL MEMBERS (06), ETHICS COMMITTEE MEMBERS (05). PSU SECRETARY (01) AND TREASURER (01).

1.0 Correspondences

- 1.1 Correspondences related to the conduct of the elections should be made in writing by mail to the Chairman PSU EC 2024/25.
- 1.2 The roadmap and guidelines will be disseminated via PSU website and to PSU Members
- 1.3 The list of candidates for the above positions will be published on the PSU website and disseminated to Members accordingly.

2.0 Applicable laws and regulations

- 2.1 The Constitution of the Republic of Uganda, 1995 as amended.
- 2.2 The Pharmacy and Drugs Act, cap 280.
- 2.3 Relevant Judicial precedents.

3.0 Nominations

- 3.1 The nominator and Seconders MUST be registered and fully paid up members of the Pharmaceutical Society of Uganda.
- 3.2 The Nominee should be a registered and fully paid up member of the Pharmaceutical Society of Uganda.
- 3.3 Aspiring candidates should be nominated by a member of the Society, and seconded by a member of the Society.
- 3.4 The Nominator nominates only one person for the position of Secretary, one person for the position of Treasurer, upto 6 persons for council member and upto 5 persons for Ethics committee.
- 3.5 Nominations should be sent by email to psupc@psu.or.ug and copied to emmanuelhigenyi@gmail.com not later than 23:59 hours on August 26, 2024. The Subject line should be: **PSU NOMINATIONS 2024**.
- 3.6 Nominations should be made on the prescribed Nomination Form that can be downloaded from the PSU website **Under Notices**. Nominations in any other form and on any other form will be invalid.

4.0 Eligibility for Candidature

4.1 Council members

- 4.1.1 Should have been members of the Society for at least five (05) years
- 4.1.2 Should be fully subscribed for the financial year 2023/2024
Should not, as on the voting day, be in violation of clauses 7, 8, and 9 of the Pharmacy and Drugs Act Cap 280.

4.2 Secretary and Treasurer

- Should have been members of the Society for at least five (05) years
- 4.2.1 Should be fully subscribed for the financial year 2023/2024
- 4.2.2 Should not, as on the voting day, be in violation of clauses 7, 8, and 9 of the Pharmacy and Drugs Act Cap 280.

4.3 Ethics Committee

- 4.3.1 Should have been members of the Society for at least five (05) years
- 4.3.2 Should be fully subscribed for the financial year 2023/2024
- 4.3.3 Should, not as on the voting day, be in violation of clauses 7, 8, and 9 of the Pharmacy and Drugs Act Cap 280.

5.0 Eligibility to vote

- 5.1 A voter should be fully subscribed for the financial year 2023/2024.
- 5.2 A voter should not, as on the voting day, be in violation of clauses 7, 8, and 9 of the Pharmacy and Drugs Act Cap 280.

6.0 Campaigns-code of conduct and delimitations

- 6.1 Use of mercenaries or agents external to the Society in campaigns is prohibited.
- 6.2 Campaign posters may only be used at the Pharmacy House, Plot 1847 Kisosonkole Road, Kyambogo - Banda as guided by the PSU Secretariat.
- 6.3 Candidates to submit manifestos endorsed by them to the PSU EC Chairman at least three days before voting day.
- 6.4 Candidates with signed manifestos will be allowed to post these on the PSU website.
- 6.5 Campaigns are open till 23:59 hours on the eve of the voting day.
- 6.6 Candidates will be allowed three-minute address to the members present.
- 6.7 The use of slanderous or derogatory language by candidates or their agents or sympathizers or any member of the Society is discouraged, and depending on the gravity this may lead to penalties/disqualification.
- 6.8 Influence peddling and intimidation of the EC members or the EC or a candidate or a voter is prohibited and will attract penalties/disqualification.
- 6.9 Candidates or members with concerns or dissatisfaction regarding the campaigns process should communicate to EC before or during the elections.

7.0 Observers

- 7.1 A candidate is limited to two observers.
- 7.2 A candidate will communicate the names of the observer(s) to the EC in writing (email, letter, SMS, WhatsApp) before voting commences.
- 7.3 An observer can be eligible to observe for more than one candidate if the candidates so assign.
- 7.4 Observers are not allowed to speak on behalf of the EC
- 7.5 Observers are expected to be at the polling centre throughout the voting until the time of declaration of results
- 7.6 Observers will be required to witness receipt and custody of ballot papers from the supplier, the dispatch and delivery of the ballot papers to the voting centre.
- 7.7 Observers will sign declarations immediately after counting and tallying

8.0 Voting process

- 8.1 Voting will be open at 8:30am (0800 hours) and close at 03:00pm (15:00 hours) the same day.
- 8.2 Voting will be by Secret Ballot.
- 8.3 A voter will be marked with indelible ink upon receipt of the ballot paper
- 8.4 The authorized mark of choice is either a Tick OR a Thumb print within the box for the candidate of choice.
- 8.5 Ballots with marks other those in 8.4 will be invalid.
- 8.6 Voters must follow instructions indicated on top of the ballot paper.

9.0 Identification

- 9.1 Before casting their vote, eligible voters will be identified using one of the following: Valid National Identity Card (Uganda) OR Valid PSU Identity Card.
- 9.2 All Members turning up to vote are requested to present the relevant identification as specified above.
- 9.3 Surrogate voting or voting by proxy is prohibited

10.0 Obligations

- 10.1 Members are requested, and are expected to exercise and maintain professionalism, self-control, and collegiality in the period leading to, during and after the elections.

11.0 Election control and oversight

- 11.1 The EC will confirm voter eligibility at the polling centre as per the voter register
- 11.2 The EC will preside over the entire election process
- 11.3 The EC will be responsible for declaration of results including any preliminary results



Dr. Emmanuel Higenyi (B. Pharm, MPH, PhD. Public Health)
Chairman, PSU Elections Committee.

