



The Pharmaceutical Society Of Uganda

Our Ref: 069/PSU/2025

Your Ref:

27th March 2025

Date:

To All Pharmacy Owners in Uganda

Dear sir,

TRAINING OF PHARMACY AUXILIARY STAFF

I hope this letter finds you well. I am writing to inform you of an important upcoming training program organized by the Pharmaceutical Society of Uganda.

The training aims to improve the quality of pharmaceutical care provided at our community pharmacies. It will focus on proper dispensing techniques and patient education, customer care, and pharmacy-initiated treatments covering the top common diseases encountered with an emphasis on preventing antimicrobial resistance which is a growing concern in Uganda

The training will take **10 days**, with sessions held **3 days per week**, to avoid disrupting the pharmacy's workflow. The first session of the training will begin on **April 25th**, (see training schedule attached) and registration is now open for all persons involved in dispensing medicines authorized to work as Pharmacy Auxiliary Staff in pharmacies.

Each participant will be required to pay **250,000** that will be used to meet the training costs such as venue, trainers, meals, training materials, and certificates among others

We anticipate that this initiative will significantly enhance the level of service we provide to our clients, improve the business operations of our community pharmacies, and, most importantly, contribute to the ongoing efforts to combat antimicrobial resistance and safe use of medicines.

We highly encourage all persons involved in dispensing medicines authorized to work as Pharmacy Auxiliary Staff in pharmacies to take part in this training, which will provide them with critical skills and knowledge in the field of pharmacy practice.

Registration Procedure:

- Fill in an application form (Download the application form from the PSU website at (www.psu.or.ug) under Notices.
- Attach proof of payment, copies of academic transcript, certificate of registration/Enrolment and passport photograph.
- Submit the filled form and all the required attachments to psupc@psu.or.ug copied to psusecretary@psu.or.ug or deliver hard copies to Pharmacy House, East African Road Banda-Kyambogo.

Pay to: **Account Name:** Pharmaceutical Society of Uganda

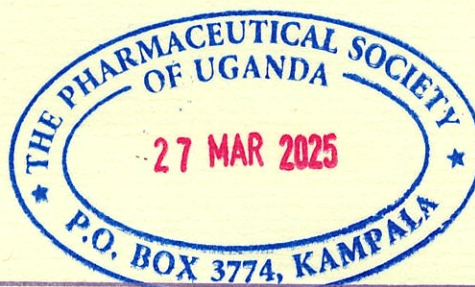
Bank Name: Stanbic Bank, **Account Number:** 9030005895331, **Branch:** Forest Mall Lugogo

Thank you for your continued support of our efforts to improve the health and well-being of our community. We look forward to working with you to make this training a success. For inquiries, call the coordination desk on 0701080340 or 0774796962.

Per medicatum servium
(With medicines We serve),

Dr. Lutoti Stephen
Secretary, Pharmaceutical Society of Uganda

Cc: President, Uganda Pharmacy Owners Association



TRAINING SCHEDULE FOR PHARMACY AUXILIARY STAFF 2025

Region	Schedule	Dates	Areas
KAMPALA COHORT ONE Venue Makerere Dept of pharmacy)	Week 1 Week 2 Week 3 Week 4	25 th , 26 th . & 30 th April 2 nd & 3 rd May 8 th , 9 th & 10 th May 15 th & 16 th May	Kampala Wakiso Mukono Luwero Mpigi
MID-EASTERN REGION Venue -Jinja	Week 1 Week 2 Week 3	12 th , 13 th & 14 th , June 19 th , 20 th , & 21 st June 25 th , 26 th , 27 th & 28 th June	Jinja Lugazi Iganga Kamuli Buwenge Namutumba Bugiri Mayuge Luuka
Kampala cohort Two Venue Makerere Dept of Pharmacy	Week 1 Week 2 Week 3 Week 4	3 rd , 4 th , & 5 th July 10 th , 11 th & 12 th July 17 th , 18 th , & 19 th July 25 th July.	Kampala Wakiso Mukono Luwero Mpigi
Greater Masaka Venue	Week 1 Week 2 Week 3	7 th , 8 th and 9 th , 10 th May 14 th , 15 th , 16 th and 17 th May 21 st , 22 nd and 23 rd May	Masaka Kalungu Lwengo Rakai Lyantonde Masaka
Mbale region Venue -Busitema University	Week 1 Week 2	16 th , 17 th , 18 th , 19 th , 20 th June 23 rd , 24 th , 25 th , 26 th , 27 th June	Mbale, Palisa, Tororo, Busia , Soroti , Kumi, Budaka
Mbarara Region Venue - Mbarara university	Week 1 Week 2	3 rd , 4 th , & 5 th July 10 th , 11 th & 12 th July 17 th , 18 th , & 19 th July 25 th July.	Mbarara, kabale, lyantonde,
HOIMA-MID WESTERN Venue-FINS University	Week 1 Week 2	14 th , 15 th , 16 th , 17 th , 18 th 21 st , 22 nd , 23 rd , 24 th , 25 th July	Hoima, Masindi , Fort portal
GULU-NORTHERN REGION Venue-Gulu University	Week 1 Week 2	4 th , 5 th , 6 th , 7 th , 8 th , 11 th , 12 th , 13 th , 14 th , 15 th August	Gulu, lira, Kitgum
ARUA -NORTH WESTERN REGION Venue -Muni University	Week 1 Week 2	18 th , 19 th , 20 th , 21 st , 22 nd , 25 th , 26 th , 27 th , 28 th , 29 th August	Arua and surrounding areas